EMALAHLENI LOCAL MUNICIPALITY

PANEL OF SERVICE PROVIDERS FOR THE SUPPLY OF HERBICIDES, GARDENING ACCESSORIES AND PLANTS FOR A PERIOD OF 36 MONTHS (ON AN AS AND WHEN REQUIRED BASIS)

CONTENTS

THE TENDER

Part T1: Tendering Procedures
T1.1 Tender notice and invitation to tender
T1.2 Tender Data

Part T2: Returnable Documents
T2.1 List of returnable documents

THE CONTRACT

Part C1: Agreements and Contract Data
C1.1 Form of Offer and Acceptance
C1.2 Contract Data

Part C2: Pricing Data
C2.1 Pricing Instructions
C2.2 Bill of quantities

Part C3: Scope of Work
C3 Scope of Work

Part C4 : Additional Relevant Documents
C4.1 Supply Chain Management Policy

EMALAHLENI LOCAL MUNICIPALITY

PANEL OF SERVICE PROVIDERS FOR THE SUPPLY OF HERBICIDES, GARDENING ACCESSORIES AND PLANTS FOR A PERIOD OF 36 MONTHS (ON AN AS AND WHEN REQUIRED BASIS)

TENDERING PROCEDURES

THE TENDER

Part T1: Tendering Procedures

T1.1 Tender notice and invitation to tender

T1.2 Tender Data

EMALAHLENI LOCAL MUNICIPALITY

ELM 08/2027
CLOSING DATE: 02 DECEMBER 2026

PANEL OF SERVICE PROVIDERS FOR THE SUPPLY OF HERBICIDES, GARDENING ACCESSORIES AND PLANTS FOR A PERIOD OF 36 MONTHS (ON AN AS AND WHEN REQUIRED BASIS)

T1.1 TENDER NOTICE AND INVITATION TO TENDER

Emalahleni Local Municipality invites proposals from suitably qualified service providers for the supply of herbicides, gardening accessories and plants for a period of 36 months on an as and when required basis.

Tender Documents will be available from the www.emalahleni.gov.za website and can be downloaded from www.etenders.gov.za . Any technical and administrative enquiries relating to the tender document may be directed to Ms. H.C Jiyane at 013 692 4021 during working hours or e-mails may be sent to jiyanehc@emalahleni.gov.za . Supply Chain Management Office may also be contacted on (013) 690 6503/6596/6502 or on mahlangubm@emalahleni.gov.za.

Tenders are to be completed in black ink and completed in accordance with the conditions and rules contained in the tender documents. The tenders and relevant documents must be sealed in an envelope and externally endorsed with **ELM 08/2027 PANEL OF SERVICE PROVIDERS FOR THE SUPPLY OF HERBICIDES, GARDENING ACCESSORIES AND PLANTS FOR A PERIOD OF 36 MONTHS (ON AN AS AND WHEN REQUIRED BASIS)** and be deposited in the Tender Box, Ground Floor, Emalahleni Local Municipality, 29 Mandela Street, Emalahleni, Mpumalanga not later than **11H00** on **02 December 2026**. The tenders will immediately be opened and read in public. **The Tenders shall remain valid for a period of 90 days from the closing date.** Telegraphic, telephonic, fax, telex e-mail or late tenders will not be accepted.

Tenders will be evaluated in terms of the Supply Chain Management Policy of Emalahleni Local Municipality. The lowest or any tender will not necessarily be accepted, and Emalahleni Local Municipality reserves the right not to consider any tender not suitably endorsed or comprehensively completed, as well as the right to accept the tender in whole or part. Suppliers and/ or Service Providers need to be registered on CSD.

A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Regulations, 2022 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Emalahleni Local Municipality where **80** points will be allocated in respect of price and **20** points in respect of Specific goals.

The specific goals allocated points in terms of this tender:

- *A total of 15 preference points shall be allocated on a proportional or pro rata basis for contracting an enterprise owned by historically disadvantaged persons or individuals who meet the following requirements -*

- for 100% black person or people owned enterprise 5 points
- for at least 30% woman or women shareholding or owned enterprise 5 points
- For at least 30% youth shareholding or owned enterprise 2.5 points
- for at least 30% people living with disability shareholding or owned enterprise 2.5 points

- *A total of 5 preference points shall be allocated on a proportional or pro rata basis for implementing of programmes for RDP –*

- for enterprise regarded as EME located within the local area of jurisdiction. 5 points

No awards will be made to a person:

- Who is in the service of the state;
- If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
- Who is an advisor or consultant contracted with the municipality or municipal entity

HS MAYISELA
MUNICIPAL MANAGER